

LAWYERS CONCERNED FOR LAWYERS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JULY 18, 2024

7:30 A.M.

VIA ZOOM VIDEOCONFERENCE AND AT THE LCL OFFICE

Directors in attendance: Chair Jennifer Anderson, Chair-Elect Hon. Donovan Frank, Secretary Amanda Harrington, Past-Chair Andrew Mohring, Kendra Brodin, Howard Carp, Benjamin Carpenter, Edward Cassidy, Grace Chanin, Kenneth Cheek, Kris Fredrick, Bekah Muta, Natalie Netzel, and Vincent Pham.

Directors absent: Treasurer Kate MacKinnon, Paul Cornick, Hon. Martin Fallon, Matt Holson, Justin Page, Jude Schmit and Jordan Vassel.

Executive Director Joan Bibelhausen and Office Manager Annette Erbst were also present.

Chair Anderson called the meeting to order at **7:30 a.m.** A quorum was reached at that time.

Items Requiring Board Action/Discussion:

Approval of Minutes

Financial Statements for May and June

LCL Budget

Auditor approval

LCL Breakfast

LCL Committee Appointments

ITEMS OF BUSINESS

- 1. APPROVAL OF THE May 16, 2024, REGULAR MINUTES.** Upon a motion made by Kendra Brodin, seconded by Hon. Donovan Frank, the Minutes of the May 16, 2024, regular meeting were approved.
- 2. CHAIR'S REPORT**
 - 2.1 Chair Anderson welcomed everyone present and began a round of introductions.
 - 2.2 Board Committees – Chair Anderson presented the slate of committees and chairs for the 2024 – 2025 year. The resolution designating committees and members was moved by Andrew Mohring, seconded by Amanda Harrington. Motion carried.
 - 2.3 Strategic Planning – Chair Anderson gave a brief background of LCL's strategic plan, which is due for an update. Hon. Peter Reyes has agreed to assist and recommends the strategic plan this year as part of the onboarding of a new executive director.
 - 2.4 Fundraising – LCL has a goal that every board member makes a financial contribution in an amount that is meaningful to them.
- 3. TREASURER'S REPORT**
 - 3.1 Treasurer MacKinnon provided a written report in absentia, presented by Joan Bibelhausen. Motion by Kendra Brodin to approve and be submitted for audit the May and June financial statements, second by Grace Chanin. Motion carried.
 - 3.2 Auditor recommendation. A Request for Proposal was sent to a number of audit organizations and proposals were received from three firms. The recommendation is that LCL contract with

Clifton Larsen Allen to provide audit services for the next three years to perform our audit and prepare our IRS Form 990. Following discussion, motion by Kendra Brodin, second by Andrew Mohring. Motion carried.

4. EXECUTIVE DIRECTOR'S REPORT

Chair Anderson congratulated Joan on being the recipient of the MSBA's Lifetime Achievement Award.

4.1 Activity Report. Joan reported that there was a lot of consistency between the last two years in terms of clients and outreach.

4.2 LCL Budget. The budget was previously approved for a two-year period because we submit a two-year budget to the Supreme Court. Chair Anderson requested a motion to approve the budget for the 2024 – 2025 year. Moved by Kendra Brodin, second by Amanda Harrington. Motion carried.

4.3 Well-Being Initiatives. A final diversion rule has been submitted to the Minnesota Supreme Court. Diversion recommendation update, MN now has a Mental Health/Substance Use CLE credit, which went into effect on July 1st. LCL presented a program the second week of July, applied for and received approval for the credit, setting the standard of what will qualify under the rule. The new MN Supreme Court liaison will be Justice Gordon Moore, who will also serve as the Well-Being liaison. The Legislature has passed a Board of Civil Legal Aid, and the Legal Services Advisory Committee (LSAC) will be moving to that Board, which will be outside of the direct auspices of the Supreme Court. LSAC has been the place where LCL "lives" within the Supreme Court, so some changes are anticipated in the way we report. The Path to Well-Being report recommended that each state should have a task force to look at what is particular to that state and create an action plan. The new Chief Justice is in favor of creating a task force for Minnesota.

4.4 Conflict of Interest and Board poll. Joan thanked those who completed their forms and the poll.

4.5 LCL Breakfast. Kendra Brodin has agreed to Chair the Stepping Up Breakfast Committee. The Stepping Up Breakfast has been a very successful event in previous years and Joan invited input from board members for any ideas or comments about the event.

4.6 Staff Introductions - Joan introduced staff Chase Andersen and Jon Tynjala, Client Services Directors, and Sarah MacGillis, Outreach Director. Jon Tynjala noted that the MN State Bar Association is moving offices and will no longer be able to accommodate the decades-long AA Bar-None meeting. The Bar None hybrid meeting will now be held at the MN Association for Justice.

5. Committee & Task Force Reports. There were no reports.

6. New Business

Secretary Harrington announced an item of new business. At the June 2024 Annual Meeting of the Membership, the bylaw for Removal of Directors was amended. Harrington would like to discuss the removal of Jordan Vassel from the board of directors due to attendance and lack of response issues.

Harrington moved to remove Jordan Vassel from the LCL Board of Directors. Second by Ben Carpenter. The discussion included the recommendation that he be offered the opportunity to resign. Motion carried.

7. Joan highlighted the Upcoming Events listed on the agenda.

8. Motion to Adjourn. Motion to adjourn by Grace Chain. Meeting adjourned at 9:00 a.m.

Respectfully submitted by

Amanda Harrington

Secretary

Minutes recorded by Annette Erbst, Administrative Assistant

Next Regular Meeting: September 19, 2024, 7:30 a.m. Hybrid – in person preferred.