

LAWYERS CONCERNED FOR LAWYERS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JANUARY 16, 2025

7:30 A.M.

VIA ZOOM VIDEOCONFERENCE AND AT THE LCL OFFICE

Directors in attendance: Chair Jennifer Anderson, Chair-Elect Hon. Donovan Frank, Secretary Amanda Harrington, Treasurer Kate MacKinnon, Past-Chair Andrew Mohring, Kendra Brodin, Howard Carp, Benjamin Carpenter, Edward Cassidy, Grace Chanin, Kenneth Cheek, Paul Cornick, Kris Fredrick, Matt Holson, Natalie Netzel, Justin Page, and Vincent Pham.

Directors excused: Hon. Martin Fallon, Bekah Muta and Jude Schmit.

Executive Director Joan Bibelhausen and Office Manager Annette Erbst were also present.

Chair Anderson called the meeting to order at **7:30 a.m.** A quorum was reached at that time.

Items Requiring Board Action/Discussion:

Approval of Minutes

Financial Statements for November and December

990

LSAC Update

LCL Breakfast

Strategic Planning

New members

ITEMS OF BUSINESS

1. **APPROVAL of November 21, 2024, REGULAR MINUTES.** Upon a motion made by MacKinnon, seconded by Brodin, the November 21, 2024, regular meeting Minutes were approved.

2. **CHAIR'S REPORT**

2.1 Audit Report. The meeting was turned over to Treasurer MacKinnon for the IRS Form 990 report. Michael Hinsch, of the firm CLA, presented the organization's Minnesota Charitable Organization Annual Report and IRS Form 990 Return of Organization Exempt from Income Tax. Motion offered by Treasurer MacKinnon: The Lawyers Concerned for Lawyers Board of Directors approves the contents of the Minnesota Charitable Organization Annual Report Form as well as the Form 990 – Return of Organization Exempt from Income Tax. The board certifies that we have assumed and will continue to assume responsibility for determining matters of policy, and have supervised, and will continue to supervise the operations and finances of the Organization. The information supplied is true, correct, and complete to the best of our knowledge.

MacKinnon moved the Board to acknowledge the certification and authorize the signatures of Board Chair Jennifer Anderson and Treasurer Katherine MacKinnon. Second by Mohring. Motion passed. Michael Hinsch left the meeting.

2.2 Strategic Planning – The second strategic planning session was held in early December. Bibelhausen and Anderson are compiling notes for the final strategic areas. The third session will take place after the successor ED is hired.

2.3 Succession. Chair Anderson reported on Orion Search Group's progress meeting with board members and the timeline for hiring Bibelhausen's successor.

3. TREASURER'S REPORT

3.1 Treasurer MacKinnon reported that the organization had an excellent December due to year-end giving. November and December financial statements are available on the board portal. Treasurer MacKinnon moved to approve the November and December 2024 financial statements, second by Brodin. Motion carried.

4. EXECUTIVE DIRECTOR'S REPORT

4.1 Activity Report. Bibelhausen reported that through December we have helped 207 clients, compared to 193 last year. We have begun tracking articles, blogs, and social media posts on our reports, with 9 articles published and 170 distinct posts on social media posts so far this year. To support other legal professionals, we have provided information and connected with the Association of Legal Administrators, the Paralegal Association, and provided information at the Solo/Small Firm Conference in our efforts to reach legal professionals.

4.2 LSAC Update. The Legal Services Advisory Council, which administers our grant, is going to be moving over to the new Board of Civil Legal Services and will no longer be administering our grant effective July 1. The Judicial branch has hired a new staff member to administer grants. The transition is being managed well.

4.3 Well-being Initiatives. Bibelhausen met with the Supreme Court in December regarding well-being initiatives.

4.4 LCL Breakfast. – Deferred to committee.

4.5 New Members – Bibelhausen presented two individuals for membership. Motion to admit by MacKinnon, seconded by Brodin. Motion carried.

5. Committee & Task Force Reports.

5.1 Nominations and Governance. Carpenter reported that the committee will be following up on results of the strategic planning meetings, with the primary focus on the composition of the board.

5.2 Education and Outreach. Fredrick reported the committee will be meeting in February and the intention is to review board member interests and better understand outreach to law schools and other outreach efforts.

5.3 Cases. Chanin reported that the committee will be meeting in February. The committee has discussed various recovery, 12-Step, and AA meetings and welcomes suggestions for meetings that would be good to refer newcomers or clients to.

5.4 Events. Brodin reported that the committee is focused on the breakfast event and has been meeting monthly, along with our event planner and making great progress. April 16 at the Lofton Hotel has been confirmed. The event speaker will be William Moyers, Vice President of Public Affairs and Community Relations for Hazelden. The concepts will be related to the imperfect journey of recovery. Sponsor benefits are being finalized. Bibelhausen discussed the Help and Hope Award. The board decided that two awards will be given to recognize organizational well-being efforts. They are the Yellow Balloon Crew and the Client Counsel Partnership Model. Music will be provided by Larry McDonough.

6. Other Business and Upcoming Events.

6.1 Joan highlighted the Upcoming Events listed on the agenda.

7. Motion to Adjourn. Motion to adjourn by Kendra Brodin. The meeting was adjourned.

Respectfully submitted by

Amanda Harrington, Secretary

Minutes recorded by Annette Erbst, Administrative Assistant

Next Regular Meeting: March 20, 2025, 7:30 a.m. Hybrid