**Lawyers Concerned for Lawyers**

**Minutes of the Regular Meeting of the Board of Directors**

**May, 15, 2025, 2025**

**7:30 A.M.**

**Via zoom videoconference and at the LCL office**

Directors in attendance: Chair Jennifer Anderson, Secretary Amanda Harrington, Treasurer Kate MacKinnon, Past-Chair Andrew Mohring, Kendra Brodin, Howard Carp, Benjamin Carpenter, Grace Chanin, Paul Cornick, Hon. Martin Fallon, Matt Holson, Bekah Muta, Natalie Netzel, Vincent Pham, and Jude Schmit.

Directors excused/absent: Chair-Elect Hon. Donovan Frank, Edward Cassidy, Kenneth Cheek, Justin Page,

Executive Director Joan Bibelhausen and Office Manager Annette Erbst were also present.

Chair Anderson called the meeting to order at approximately **7:30 a.m**. A quorum was reached at that time.

**Items Requiring Board Action/Discussion:**

Approval of Minutes

Financial Statements for March and April

LCL Breakfast

Strategic Planning

Charities Review Council

Succession Update

Committee Reports

New members

**ITEMS OF BUSINESS**

1. **APPROVAL of March 20, 2025, REGULAR MINUTES and April 24, 2025, SPECIAL MEETING MINUTES.** Upon a motion made by Carp, seconded by Mohring, the March 20, 2025 regular Minutes were approved and upon a motion by Holson, seconded by Mohring, the April 24, 2025 special meeting minutes were approved.
2. **CHAIR’S REPORT**2.1 Chair Anderson recognized outgoing board members Jude Schmit, Justin Page and Paul Cornick and expressed her thanks for their service.

2.2 Succession. The first round of executive director position interviews was held, and the second round of interviews are scheduled with the intent to bring a candidate to the board shortly thereafter. A retirement recognition will be held for Joan Bibelhausen on June 17, 2025, at the conference room of the Court International Building. Anderson has received Bibelhausen’s formal letter of resignation as Executive Director effective June 30, 2025. She is willing to continue on a consulting basis as needed.

2.2 Strategic Planning will be held on June 22. More information will be sent as the date nears. The new ED will be attending, in addition to Bibelhausen, to help smooth the transition.

1. **TREASURERS REPORT**

3.1 Treasurer MacKinnon reported that the March financials have been reviewed but the April financials have not yet been reviewed. The March financials were a little more complex with the addition of the special event activity. The Stepping Up Breakfast was a very successful event. Motion to accept the March financials by Anderson, second by Schmit. Motion carried.

1. **EXECUTIVE DIRECTOR’S REPORT**

4.1 Activity Report. Bibelhausen reported there continues to be strong client engagement and LCL is on track to meet or exceed client numbers for last year. LCL has presented 120 substantive programs so far this year, compared to 77 last year. The mental health credit is making a difference. QPR training will be offered in June, via Zoom, in collaboration with NAMI.

4.2 LCL Breakfast. Ripple Event Marketing provided a proposal for the 2026 Stepping Up Breakfast in the amount of $9,000. Motion to approve the proposal by Brodin, second by MacKinnon. Motion carried. The Lofton was identified as an available venue for April 23, 2026. Motion by Brodin to reserve The Lofton for 2026 Breakfast; seconded by MacKinnon. Discussion followed. Pham moved to amend the motion to include a condition that cancellation policies are not onerous. Brodin accepted the friendly amendment. Brodin then rescinded her original motion and moved to reserve The Lofton for April 23, 2026, for the LCL Stepping Up Breakfast, contingent upon contract provisions regarding cancellation are not overly onerous. Seconded by Pham. Motion carried.

4.3 Well-Being Initiatives. There is nothing new to report regarding a well-being task force. LCL is attending the Court’s budget meeting on June 12th. There will be an “Arc of Recovery” CLE with the MSBA Well-Being Committee on May 28th highlighting different perspectives of the recovery journey. This will be a follow-up program from the breakfast.

4.4 New Members – There were no new members to be admitted.

4.5 Budget process update. The budget has been submitted to the Court. We were asked to submit a 1.5% and 3% increase in the LSAC contribution.

4.6 Charities Review Council – There are no new policies that need to be approved.

1. **Committee & Task Force Reports.**

5.1 Nominations and Governance. Carpenter reported on the proposed board slate for the coming year. Carpenter moved that the board approves the new slate of board members and officers as provided in the resolution subject to the insertion of the annual meeting date. Second by Harrington. Motion carried.

5.2 Education and Outreach. Netzel reported that Sarah MacGillis has been reaching out to board members who responded to a survey about ways they are interested in participating in education and outreach. Board members are asked to let MacGillis know of presentations that would fall under the bucket of what would show up for LCL for cross-promotion. Promote LCL events on social media and in general circles. Goals for the next year will be discussed at the next meeting.

5.3 Cases. Chanin reported that the committee has not met since the last board meeting. The next meeting is scheduled near the end of the month.

5.4 Events. Brodin reported that the Stepping Up Breakfast was successful and thanked Bibelhausen for her earlier report on the event. Bibelhausen encouraged the committee to begin planning for the speaker for next year’s event.

1. **Other Business and Upcoming Events.**
   1. Joan highlighted the Upcoming Events listed on the agenda.
2. **Motion to Adjourn.** Motion to adjourn by Brodin, second by Pham. The meeting was adjourned at 9:00 a.m.

Respectfully submitted by

Amanda Harrington, Secretary

Minutes recorded by Annette Erbst, Office Manager

Annual Meeting: June 27, 12:00 Noon at the LCL Office and via Zoom

Next Regular Meeting: July 17, 2025, 7:30 a.m. – Hybrid